

MILFORD TOWNSHIP LIBRARY BOARD
Minutes of Regular Meeting
Tuesday, July 27, 2010 7:00 p.m.

Members Present: Keef, Harris, Brown, Reiter and Weeks. Also present, Director Hatch, and Administrative Assistant Jeanne Brown to record minutes. Treasurer Clemens was absent.

1. **Call to Order:** President Keef called the meeting to order at 7:00.
2. **Approval of the Agenda:** Brown moved to approve the agenda, Harris seconded. Motion Carried.
3. **Approval of the Minutes:**
 - 3.1. Regular Meeting: June 22, 2010: Weeks moved to approve Regular Meeting minutes of June 22, 2010, Harris seconded. Motion carried.
4. **Call to the Public:** 1 person present, no comments made.
5. **Finances:**
 - 5.1. Review of Financial Statements for June: Financial Statements were provided.
 - 5.2. Approval of Invoices for June: Harris moved to approve expenses for June in the amount of \$116,279.32, Brown seconded. Motion carried.
6. **Unfinished Business:**
 - 6.1. Millage Proposal: Director Hatch provided an update regarding the Ballot Language. Board revised ballot language. Reiter made motion to approve revised ballot language for Operating Millage, Weeks seconded. Motion carried. Director Hatch will discuss revision with Library Attorney, and forward to Township.
 - 6.2. Director Hatch provided proposed policy updates. Weeks moved to approved updates to policies, 214, 215, 216, 217, 218, 219, 221, 222, 224, 226, 229, 230, 430, and 500, Reiter seconded. Motion carried. Policies 220, 225 and 403.2 Director Hatch will revise, as requested. Director Hatch will provide revisions for next regular board meeting.
7. **New Business:**
 - 7.1. Budget Hearing: Director Hatch recommended the Budget Hearing be scheduled for 6:30 on August 24. Brown made motion to schedule Budget Hearing for August 24, 2010 at 6:30 pm, Weeks seconded. Motion carried
 - 7.2. Additional Services Proposal from Brien's Services, Inc.: Director Hatch shared a proposal from Brien's Services Regarding the area around the "monument" sign. Proposal tabled until additional information is obtained from Brien's Services.
 - 7.3. Tween Collection Proposal: Director Hatch shared a proposal from Youth Department. Board approved the proposal.
8. **Communications:**
 - 8.1. Possible donation from Patron: Director Hatch shared a patron approached the library regarding donating a model of the U. S. S. Constitution, including photos. Board discussed the donation, however, at this time declined to accept the donation.
 - 8.2. Request from Volunteer Energy to speak to Board: Director Hatch shared a letter and information from Volunteer Energy. Comment shared that Milford Township has made an agreement with Volunteer Energy. Board discussed information, and chose to track Township's experience, before making a decision.
 - 8.3. Suggestion Box Comments: Director Hatch shared comments received.

9. Director's Report:

- 9.1. Snapshot of Statistical Indicators: Director Hatch provided report for June 2010, and commented "increases continue".
- 9.2. Staff Updates: Director Hatch shared the resignation of a Shelver. Director Hatch mentioned this resignation creates the second open position, for the Library staff. Director Hatch will leave these two positions unfilled for the near future.
- 9.3. Building Updates: Director Hatch shared building issues.
- 9.4. TLN Update: Nothing to report.
- 9.5. Friends of the Library Update: Nothing to report, Friends next scheduled meeting is in September.
- 9.6. Incident Reports: Director Hatch shared incident report.

Weeks moved to adjourn, Reiter seconded. Meeting adjourned at 9:13 p.m.

Respectfully submitted,

Jane Brown
Secretary