

**MILFORD TOWNSHIP LIBRARY BOARD**  
**Minutes of Regular Meeting**  
**Tuesday April 26, 2016 7:00p.m.**

**Members Present:** Keef, Clemens, Brown, and Reiter. Also present, Director Hatch. Administrative Assistant Jeanne Brown was absent. Trustees Harris and Weeks were absent.

**1. Call to Order:** President Keef called the meeting to order at 7:00.

**2. Approval of the Consent Agenda:**

Reiter moved to approve the Consent Agenda. Clemens seconded. Motion carried.

**3. Approval of the Regular Agenda:**

Clemens moved to approve the agenda as revised. Brown seconded. Motion carried.

**4. Call to the Public:** None present.

**5. Unfinished Business:**

5.1. Community Conversations: Director Hatch presented her proposal and agenda for Strategic Planning Community Conversations. The plan was discussed and several suggestions for additional organizations and community members were added.

5.2. Huron Valley History Initiative: Nothing new to report.

5.3. Table Lighting: Choices for table lights for four study tables including costs of fixtures and installation were discussed. Clemens made the motion to purchase 8 Holtkoetter lamps. Reiter seconded. 3 trustees approved, 1 no vote.

5.4. HVAC Controls Replacement: Director Hatch is seeking additional information on the functionality of the system.

5.5. Light Fixture Repair: Director Hatch reported receiving an insurance check for the damaged fixture.

5.6. Parking lot restriping: Plans are being made to have this done.

**6. New Business:**

6.1. Wireless Printing: More patrons have been requesting this print option. Prices were discussed. Clemens motioned to accept a two year contract for Mobile printing, and evaluate usage and technology developments at that point in time. Brown seconded, Motion passed.

6.2. Landscaping Proposal: Trustees discussed the 4 items of the proposal by Your Way Property Services. It was decided that the tall grasses in front of the monument sign should be replaced with regular lawn grass. Director Hatch is going to have the proposal requoted after several changes were suggested.

6.3. Open Forum: Discussion to consider options for building and technology issues. Suggestion was made to investigate contract technology support as an option to update computer systems on a regular basis.

**7. Communications:** None to report

**8. Adjournment:** Reiter moved to adjourn. Clemens seconded. Motion carried. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Jane Brown  
Secretary