

**MILFORD TOWNSHIP LIBRARY BOARD**  
**Minutes of Regular Meeting**  
**Tuesday, October 23, 2018 7:00 p.m.**

**Members Present:** Keef, Harris, Clemens and McMunn. Also present, Director Hatch and Jeanne Brown to record the minutes. Trustees Weeks and Gramlich were absent.

1. **Call to Order:** President Keef called the meeting to order at 7:01.
2. **Consent Agenda:** Harris moved to approve the Consent Agenda, McMunn seconded. Motion carried.
3. **Approval of Agenda:** McMunn moved to approve the Agenda, Clemens seconded. Motion carried.
4. **Call to the Public:** None
5. **Unfinished Business:**
  - 5.1. Fines: Director Hatch provided an article regarding fines. Discussion regarding fines and questions about the process. Director Hatch will research questions and provide information. Clemens moved to discontinue fines on a one year trial basis, beginning in January if possible, Harris seconded. Motion carried. Yes votes: Clemens, Harris and McMunn. No vote: Keef.
  - 5.2. Potential Logos: Discussion regarding sample logos, likes and dislikes noted. Director Hatch will request more colors and more samples.
6. **New Business:**
  - 6.1. Health Insurance Renewal: Director Hatch provided a memo with a recommendation to renew current plan. Discussion regarding new rates. Harris moved to renew current plan, Clemens seconded. Motion carried.
  - 6.2. Budget Adjustment #3 of 2018: Director Hatch explained adjustments are to change over to the new chart of account categories. Clemens moved to approve budget adjustment #3 of 2018, McMunn seconded. Motion carried.
  - 6.3. Budget Adjustment #1 of 2019: Director Hatch explained adjustments are to change over to the new chart of account

categories. Harris moved to approve budget adjustment #1 of 2019, McMunn seconded. Motion carried

6.4. Open Forum: Trustee Clemens shared information regarding a tour of the Ladies Library Association in Kalamazoo, and recommended the tour.

**7. Communications:**

7.1. None.

**8. Adjournment:** McMunn moved to adjourn, Harris seconded. Motion carried. Meeting adjourned at 7:51 p.m.

Respectfully submitted,

Marianne McMunn  
Secretary